

PROTECTING OUR EMPLOYEES IN RESPONSE TO COVID-19

EMPHASIZE RESPIRATORY ETIQUETTE AND HAND HYGIENE



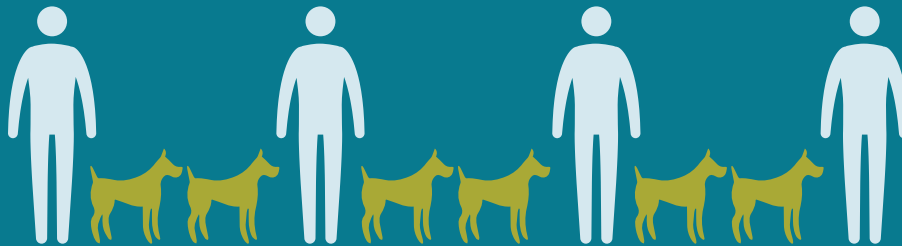
Frequently washing hands with soap and water for at least 20 seconds.



Sick employees or those with sick family members must **not come** to work.

HONOUR APPROPRIATE SOCIAL DISTANCING RECOMMENDATIONS

MAINTAIN AT LEAST 2 LARGE DOGS AWAY FROM EACHOTHER.



PERFORM ROUTINE ENVIRONMENTAL CLEANING



Regularly clean and disinfect all high touch surfaces.



Ensure associates **stay home** if sick or symptomatic.



Contact your HR or other like department if you have any questions or concerns.

THE SAFE SIX



PREPARE THE BUILDING



PREPARE THE WORKFORCE



CONTROL ACCESS



MAKE A PLAN



REDUCE TOUCH POINTS



COMMUNICATE



FRONT ENTRY



PLEASE USE THE FREE HAND SANITIZER



DO NOT ENTER THE BUILDING WITHOUT A MASK



KEEP 6 FEET AWAY FROM ALL EMPLOYEES



BATHROOM ETIQUETTE

HOW TO WASH YOUR HANDS



WET HANDS



SOAP



PALM TO PALM



BETWEEN FINGERS



CLEAN THUMB



BACK OF HANDS



WASH WRISTS



RINSE HANDS



DRY HANDS

BATHROOM SANITATION



Sanitize after touching **handles** and **doorknobs**.



Sanitize the **toilet seat** when done.



KITCHEN ETIQUETTE



NO DISHWASHER



WASH DISHES IMMEDIATELY



SANITIZE ALL HANDLES



SANITIZE COUNTERTOPS



NO COMMUNITY FOOD



KEEP LUNCHES AT A DISTANCE

